

U.S. POSTAL SERVICE
SAN ANTONIO TX 78284-9998
CLERK AWARD

REFERENCE BULLETIN: #405801-CKA-26

Deferment periods for all jobs **Pending Qualification** shall begin **the date the Senior Bidder reports for Training**. If employees **Do Not Report** to the Training Office, Room 1011B, the deferment period will begin **TEN DAYS** from the **date of this Award Notice**.

When a duty assignment requires scheme knowledge and/or machine qualifications and when “an employee has scheduled leave of a week or longer [four (4) days during a holiday week] within the first twenty-eight (28) days, may **AT THEIR OPTION**, begin training upon return from the scheduled leave.”

Any employee awarded a job **requiring Typing skills** will be scheduled and notified where and when to take the typing examination.

Any employee awarded a job **requiring Driving requirements** must report to the Training Office within **TEN DAYS** from the **date of this Award Notice** to complete necessary paperwork.

Any employee **TEMPORARILY DISABLED** must provide **MEDICAL CERTIFICATION**, to District Health & Resource Management (previously Injury Compensation) with a copy to Manager In Plant Support ATTN: Mauro Tapia, indicating that the employee will be able to **FULLY PERFORM** the duties of the bid for position **WITHIN SIX (6) MONTHS** of the bid. If the employee **FAILS** to provide such certification **WITHIN 10 DAYS FROM POSTED DATE OF AWARD**, the bid shall be **DISALLOWED**, and if the assignment was **AWARDED**, the employee shall become an **UNENCUMBERED EMPLOYEE** and the bid will be **REPOSTED**. Under such circumstances, the employee **SHALL NOT** be eligible to re-bid the next posting of that assignment.

Live Bid Request (Clerks) – Local Services should submit a JB-1100 – Live Bid Request for employees who were designated as successful bidder and wishes to remain a live bidders on other bids.

Please Note: The employee must notify management in writing within 10 days of his/her election to remain a bidder on one or more of those assignments. Failure to notify within ten days will cancel such other bids. (Article 37.3.F.8.a)

The United States Postal Service provides reasonable accommodation to qualified individuals with disabilities. If you need a reasonable accommodation for any part of the application, bidding, interview, and/or selection process, please contact the office identified on the vacancy announcement. The decision on granting reasonable accommodation will be on a case-by-case basis.

BULLETIN: 405801-CKA-26

DATE POSTED: September 25, 2026

DISTRIBUTION: APWU (2), GMF STEWARDS' ROOM (1)

R0219
BC487980 San Antonio(TX) Bid C
Y3GTK0

**HUMAN CAPITAL ENTERPRISE SYSTEM
ABBREVIATED AWARD NOTICE**

REQUESTED: 09/25/2026 10:09:42
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POSTING NO: 405801 Clerk

OPENING DATE: 09/11/2026 **CLOSING DATE:** 09/20/2026

JOB ID: 71478983 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC: 43 EG:1=Full Time
ASSOC

Vacant 20055928 ENCINO PARK CARRIER STATION ENCINO PARK Clerks -
NonHQ

JOB SLOT COMMENTS: PAA: window; with in distro (parcels, lts, flats, bypass); PARS, FPARS,
UBBM, PRS, RFS, accountables, placard scanning, load and unload
equipment, passports, dutch door, unclaimed certs/parcels, BRM, audits,
lobby assist, lobby stocking, customer assisting, PO box
duties/maintenance, empty equipment, shelving, CMU, distro set up, Pass
machine, scanner usage, prepaid scans, back-up t-7, TACS training
required and additional duties assigned by SUPV, replacement for job#
95669483.

QUALIFICATIONS: 421 SALES AND SERVICES (V3.9)

SECTION: ENCINO PARK STATION

WORK SCHEDULE: 0830-1730-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:30	17:30	060	OFF	OFF	OFF	08:30	17:30	060	OFF	OFF	OFF	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060

POSTING COMMENTS:

SUCCESSFUL BIDDER: STEWART, B **EMP ID:** 8146 **EFFECTIVE:** 10/03/2026 **SEN DATE:** 08/17/2019 **RANK:** 001

R0219
BC487980 San Antonio(TX) Bid C
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEM
ABBREVIATED AWARD NOTICE

REQUESTED: 09/25/2026 10:09:42
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JOB ID: 95563003 2320-28XX BULK MAIL TECH KP0015 P7 07 TOUR III LDC: 79 EG:1=Full Time
Vacant 01015460 CUSTOMER RELATIONS SUPORT GMF SAN BMEU/DMU TOUR 3 Clerks -
ANTONIO NonHQ

JOB SLOT COMMENTS: Job will require 40 hrs of OJT. Duties included but no limited to:
PERFORMS ACTIVITIES AS RELATES TO BME/REVENUE PROTECTION. MAY INCLUDE ON
SITE VERIFICATION AT MAILERS PLANTS. ODAA BY BME SUPERVISOR. MUST BE
ABLE TO PERFORM DUTIES INCLUDING ABILITY TO LIFT MAIL SACKS UP TO 70
POUNDS. ADDITIONAL DUTIES: AS ASSIGNED BY SUPERVISOR. CMS Job Slot ID:
7011485

QUALIFICATIONS: 425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
718 BASIC COMPUTER SKILLS

SECTION: BMEU TOUR III

WORK SCHEDULE: 1000-1830-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030	10:00	18:30	030	10:00	18:30
030													030

POSTING COMMENTS:

PENDING QUALIFICATION: Edora, L EMP ID: 0942 EFFECTIVE: SEN DATE: 07/16/2011 RANK: 002

JOB ID: 72662487 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC: 14 EG:1=Full Time
Vacant 00044270 MAIN DISTRIBUTION TOUR-III SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: RBUS TOUR 3. MANUAL PARCEL DISTRIBUTION,
PREPARES WORK AREA, PERFORMS OTHER JOB-RELATED TASKS IN SUPPORT OF
PRIMARY DUTIES. OTHER DUTIES AS ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: RBUS TOUR 3

WORK SCHEDULE: 1830-0300-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
18:30	03:00	030	18:30	03:00	030	18:30	03:00	030	18:30	03:00	030	OFF	OFF
OFF												OFF	OFF

POSTING COMMENTS:

SUCCESSFUL BIDDER: KARST, V EMP ID: 7152 EFFECTIVE: 10/03/2026 SEN DATE: 08/23/2014 RANK: 001

R0219
BC487980 San Antonio(TX) Bid C
Y3GTK0

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JOB ID: 71280611 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC: 12 EG:1=Full Time
Vacant 00044269 MAIN DISTRIBUTION TOUR-II SAN ANTONIO AFSSM 100 TOUR 2 Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: AUTO FLTS TOUR II. LOADING AND SWEEPING
FLTS ON AFSSM EQUIPMENT, PREPARES WORK AREA, PERFORMS OTHER JOB-RELATED
TASKS IN SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS ASSIGNED BY
SUPERVISOR.

QUALIFICATIONS:

SECTION: AUTO FLTS TOUR II

WORK SCHEDULE: 1000-1830-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
10:00	18:30	030	10:00	18:30	030	OFF	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: Sikorski, M EMP ID: 1982 EFFECTIVE: 10/03/2026 SEN DATE: 09/25/2010 RANK: 001

JOB ID: 72959039 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC: 12 EG:1=Full Time
Vacant 00044270 MAIN DISTRIBUTION TOUR-III SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: AUTO FLTS TOUR III. LOADING AND SWEEPING
FLTS ON AFSSM EQUIPMENT, PREPARES WORK AREA, PERFORMS OTHER JOB-RELATED
TASKS IN SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS ASSIGNED BY
SUPERVISOR.

QUALIFICATIONS:

SECTION: AUTO FLTS TOUR III

WORK SCHEDULE: 1830-0300-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
18:30	03:00	030	18:30	03:00	030	18:30	03:00	030	OFF	OFF	OFF	OFF	OFF	OFF	18:30	03:00	030	18:30	03:00	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: Harris, P EMP ID: 7918 EFFECTIVE: 10/03/2026 SEN DATE: 01/03/1987 RANK: 010

R0219
BC487980 San Antonio(TX) Bid C
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEM
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JOB ID: 72959041 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC: 12 EG:1=Full Time
Vacant 00044270 MAIN DISTRIBUTION TOUR-III SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: AUTO FLTS TOUR III. LOADING AND SWEEPING FLTS
ON AFSSM EQUIPMENT, PREPARES WORK AREA, PERFORMS OTHER JOB-RELATED TASKS
IN SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: AUTO FLTS TOUR III

WORK SCHEDULE: 1830-0300-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
18:30	03:00	030	18:30	03:00	030	18:30	03:00	030	OFF	OFF	OFF	OFF	OFF	OFF	18:30	03:00	030	18:30	03:00	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: FITZGERALD, C EMP ID: 4049 EFFECTIVE: 10/03/2026 SEN DATE: 11/19/2022 RANK: 005

JOB ID: 73251366 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC: 11 EG:1=Full Time
Vacant 00044269 MAIN DISTRIBUTION TOUR-II SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: AUTO LTRS TOUR II. LOADING AND SWEEPING
LTRS ON LETTER PROCESSING EQUIPMENT, PREPARES WORK AREA, PERFORMS OTHER
JOB-RELATED TASKS IN SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS
ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: AUTO LTRS TOUR II

WORK SCHEDULE: 0500-1330-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS:

SUCCESSFUL BIDDER: ORTIZ, M EMP ID: 4837 EFFECTIVE: 10/03/2026 SEN DATE: 03/13/2021 RANK: 020

R0219
BC487980 San Antonio(TX) Bid C
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEM
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JOB ID: 72662545 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC: 11 EG:1=Full Time
Vacant 00044270 MAIN DISTRIBUTION TOUR-III SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: AUTO LTRS TOUR III. LOADING AND SWEEPING
LTRS ON LETTER PROCESSING EQUIPMENT, PREPARES WORK AREA, PERFORMS OTHER
JOB- RELATED TASKS IN SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS
ASSIGNED BY SUPERVISOR

QUALIFICATIONS:

SECTION: AUTO LTRS TOUR III

WORK SCHEDULE: 1330-2200-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:30	22:00	030	13:30	22:00	030	13:30	22:00	030	OFF	OFF	OFF	OFF	OFF	OFF	13:30	22:00	030	13:30	22:00	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: McClellan, P EMP ID: 6236 EFFECTIVE: 10/03/2026 SEN DATE: 11/14/1981 RANK: 005

JOB ID: 72662546 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC: 11 EG:1=Full Time
Vacant 00044270 MAIN DISTRIBUTION TOUR-III SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: AUTO LTRS TOUR III. LOADING AND SWEEPING
LTRS ON LETTER PROCESSING EQUIPMENT, PREPARES WORK AREA, PERFORMS OTHER
JOB- RELATED TASKS IN SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS
ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: AUTO LTRS TOUR III

WORK SCHEDULE: 1330-2200-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:30	22:00	030	13:30	22:00	030	13:30	22:00	030	13:30	22:00	030	OFF	OFF	OFF	OFF	OFF	OFF	13:30	22:00	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: SHELLABARGER, JEMP ID: 0399 EFFECTIVE: 10/03/2026 SEN DATE: 09/10/2022 RANK: 049

R0219
BC487980 San Antonio(TX) Bid C
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEM
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REQUESTED: 09/25/2026 10:09:42
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JOB ID: 74019331 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC: 14 EG:1=Full Time
Vacant 00044269 MAIN DISTRIBUTION TOUR-II SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: MAN FLTS T-2. MANUAL FLT DISTRIBUTION, PARS
WASTE MAIL, SECURE DESTRUCT MAIL VERIFYING, SECURE DESTRUCT MAIL
SHREDDING, EXPRESS RELIEF, PREPARES WORK AREA, PERFORMS OTHER JOB-
RELATED TASKS IN SUPPORT OF PRIMARY DUTIES. ADDITIONAL DUTIES AS
ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: MANUAL FLTS TOUR II

WORK SCHEDULE: 0400-1230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:00	12:30	030	04:00	12:30	030	OFF	OFF	OFF	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: Garcia, A EMP ID: 7426 EFFECTIVE: 10/03/2026 SEN DATE: 05/03/2014 RANK: 008

JOB ID: 71347574 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC: 14 EG:1=Full Time
Vacant 00044270 MAIN DISTRIBUTION TOUR-III SAN ANTONIO Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: MANUAL LTRS TOUR III. MANUAL LETTER
DISTRIBUTION, PREPARES WORK AREA, PERFORMS OTHER JOB-RELATED TASKS IN
SUPPORT OF PRIMARY DUTIES. OTHER DUTIES AS ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: MANUAL LTRS TOUR III

WORK SCHEDULE: 1800-0230-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
18:00	02:30	030	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	18:00	02:30	030	18:00	02:30	030	18:00	02:30	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: Sepulveda, A EMP ID: 8264 EFFECTIVE: 10/03/2026 SEN DATE: 08/21/1982 RANK: 003

R0219

BC487980 San Antonio(TX) Bid C
Y3GTK0

**HUMAN CAPITAL ENTERPRISE SYSTEM
ABBREVIATED AWARD NOTICE**

REQUESTED: 09/25/2026 10:09:42
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JOB ID: 95729384 2315-08XX SPEC POSTAL CLK KP0015 P7 07 TOUR I LDC: 18 EG:1=Full Time
Vacant 00044268 MAIN DISTRIBUTION TOUR-I SAN ANTONIO REGISTRY TOUR 1 Clerks -
NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: REGISTRY TOUR 1. ADDITIONAL DUTIES AS
ASSIGNED BY SUPERVISOR.

QUALIFICATIONS:

SECTION: REGISTRY TOUR I

WORK SCHEDULE: 2030-0500-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF	OFF	OFF	OFF	20:30	05:00	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: Smartt, J **EMP ID:** 9671 **EFFECTIVE:** 10/03/2026 **SEN DATE:** 10/17/2015 **RANK:** 001

JOB ID: 95750259 2340-01XX GENERAL CLERK KP0013 P7 06 TOUR II LDC: 31 EG:1=Full Time
Vacant 00044282 LOCAL NETWORKS LOG SAN Clerks -
ANTONIO NonHQ

JOB SLOT COMMENTS: PRINCIPAL ASSIGNMENT AREA: SAN ANTONIO LOGISTICS; ADDITIONAL DUTIES: DATA ENTRY, SUPPLY CLERK
AND AS ASSIGNED BY SUPERVISOR. DESIRABLE WORKING KNOWLEDGE OF MICORSOFT AND EXCELL
SOFTWARE. PS FORM 2460 MUST BE SUBMITTED IF NOT CURRENTLY QUALIFIED ON TYPING TEST CBT 712-45
NWPM CMS Job Slot ID: 6755156 ADDITIONAL DUTIES: DATA ENTRY, SUPPLY CLERK AND AS ASSIGNED
BY SUPERVISOR. DESIRABLE WORKING KNOWLEDGE OF MICORSOFT AND EXCELL SOFTWARE. PS FORM 2460
MUST BE SUBMITTED IF NOT CURRENTLY QUALIFIED ON TYPING TEST CBT 712-45 NWPM. RFI Gatekeeper.

QUALIFICATIONS:

SECTION: SAN ANTONIO LOGISTICS

WORK SCHEDULE: 0530-1400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	05:30	14:00	030	05:30	14:00	030	05:30	14:00	030	05:30	14:00	030	05:30	14:00	030

POSTING COMMENTS:

SUCCESSFUL BIDDER: Reyes, A **EMP ID:** 3350 **EFFECTIVE:** 10/03/2026 **SEN DATE:** 09/14/1996 **RANK:** 019
